



# Jefferson Franklin

COMMUNITY ACTION CORPORATION



**Head Start Month  
Program Report:  
Nov. 2017**

**Average Daily Attendance**

Reporting Information	Current Status	Goal	Notes
Attendance	EHS 86% HS 86% Cumulative 86%	85%	Lack of transportation and many absences due to sickness/health
Enrollment	EHS 94 HS 349	443	Full enrollment reported
Waitlist	EHS 39% HS 23% Cumulative 27%	10%	
Disability Percentage	EHS 1% HS 5% Cumulative 4%	10%	Children are currently in the assessment & referral process, 61 children have open concerns

**School Readiness**

Reporting Information	Current Status	Goal	Notes
CLASS Scores (Classroom Assessment Scoring System)	CLASS observations Are in process of being completed by QI for the month of November	CLASS observations are conducted 2 times each year  Scale is 1-7 (highest)	
LEA Agreements	24 school districts are collaborating with JFCAC Head Start for smooth transitions to Kindergarten	Collaboration with 24 school districts	24 complete MOU's
PQA scores	PQA Assessments were completed by QI the month of October		<p><b>Agency Average Scores</b></p> <p><u>Preschool PQA:</u>            Learning Environment: 4.08            Daily Routine: 4.57            Adult-child interaction: 4.68            Curr Planning and Ass: 4.80            Total Average: 4.49</p> <p><u>Infant-Toddler PQA:</u>            Learning Environment: 3.8            Daily Routine: 4.82            Adult-child interaction: 4.97            Curr Planning and Ass: 4.95            Total Average: 4.64</p>
COR	Child Outcomes Report complete	100% Completion	First quarter child outcomes will be reported in December 2017

Parent Conferences/Home Visits	1st Home Visits due: Sept 22nd 1 <sup>st</sup> Conferences: Due Nov 27th	100% Completion	Total HS home visits completed: 247 Total EHS home visits completed: 44
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**Home Based Services**

Reporting Information	Current Status	Goal	Notes
Month: 111 EHS 119 HS Total: 230/ 288 (80%)	85%	Missing data	Month: 111 EHS 119 HS Total: 230/ 288 (80%)
Number of Missed Visits	Month: 37 EHS 21 HS Total: 58/288 (20%)	Less than 15%	Many documented absences due to sickness
Number of Socializations/Attendance	# Socializations: 2 Total Attendance:17 4 EHS 13 HS =17% 17/103 enrolled	40%	No socializations conducted in Aug. due to first day of school Parents advise of lack of transportation

**Health and Nutrition Report**

Reporting Information	Current Status	Goal	Notes
CPR Training	48 employees currently trained (59%)	100% of center staff certified	12 staff are scheduled for training in Oct.
MO Immunization Report	Paperwork from MO DHSS received 11/20/19 with instructions	Report due by 1/15 every year	Report will be complete by deadline.
Special Dietary Menus	___ EHS _4_ HS children	Serve all children the same or similar meals; provide individualized	Cooks maintain list of children with special dietary needs posted in kitchen.

**CACFP Report**

Reporting Information	Meals Served	Reimbursement	Notes
CACFP/USDA	<u>August</u> Breakfast – 1,043 Lunch – 1,47 Snack – 1,109 <u>September</u> Breakfast – 2,506 Lunch – 3,502	Reimbursement for Aug. 2017 2017 meals \$7,263 (EHS only) September \$16,751.82 October \$12,088.67	Claim for October does not include Gray Summit and Hematite – claims for both centers are pending. Numbers of meals served do not include Washington or Sullivan centers.

Respectfully Submitted,  
Tammie Benton  
Head Start Program Director

