



To: All Head Start Staff, Policy Council Members, and Collaboration Sites

From: Jenny Childerson

Subject: Weekly Memo Update

Date: Week of 2.12.16

Conscious Discipline Training

Thank you to everyone who has already registered for the Conscious Discipline Training! If you have not registered yet it is not too late, but please do so asap. Along with this memo I have attached a copy of the brochure for the training. Please forward this flyer on to anyone you think may be interested. We will also be sending out hard copies of these brochures to the centers next week. I have a few additional updates on the training:

1. Supervisors, it will be your responsibility to make sure the staff that report to you are registered for their sessions.
2. We have had some questions about clock hours - Kelly and I are working on getting this training approved and we are still in the process, but hope that we will be able to count this training for you all.
3. If you registered for one of the full day training sessions there will be a break for lunch on your own and you will get 7.5 hours for the day.
4. **All training sessions will be located at: Sugar Creek Golf Course Club House 5224 Country Club Dr, High Ridge, MO 63049**

Special Services and Behavioral Health

I am thrilled to announce that we have two new Special Services staff that will be starting next week! Susan Killeen will be joining us as our new Behavior Health/Special Services Manager and Megan Ruopp will be our new Mental Health Counselor. They will be spending the majority of next week getting oriented to our program at the 3rd Street office, but you can expect them to be heading out to each of the centers in the near future.



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COP Training

Just a reminder that the next COP training is next Friday and will be held at the 3rd Street office from 9:00 – 4:00 for all Teachers, Teacher Aids, and Site Supervisors.

Shout Out!!

This week's Shout Out goes to our Family Advocate CARRIE KUHL! Carrie was nominated by another staff member because she goes the extra mile for every single child, family, and staff person that she comes in contact with. Carrie is a team player and always willing to help. She possesses a passion for our program and serving the community that is contagious! Carrie thank you for your dedication the program and we hope you know just how much you are appreciated!

Did you know you can nominate a staff member, a classroom, or a center for a Shout Out? If you have observed any of your colleagues going above and beyond in their service to our families, please take a moment and email me to share what is happening in your center! Your management team is very aware that the JFCAC Head Start staff continually serve with excellence, but we want to be sure we are sharing our victories and accomplishments with everyone in the program. Speak up, we want to hear from you!

Thank you for taking the time to read and review this week's update. Please feel free to contact your immediate supervisor, any management staff, or myself with any questions and/or concerns.

Jenny Childerson



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